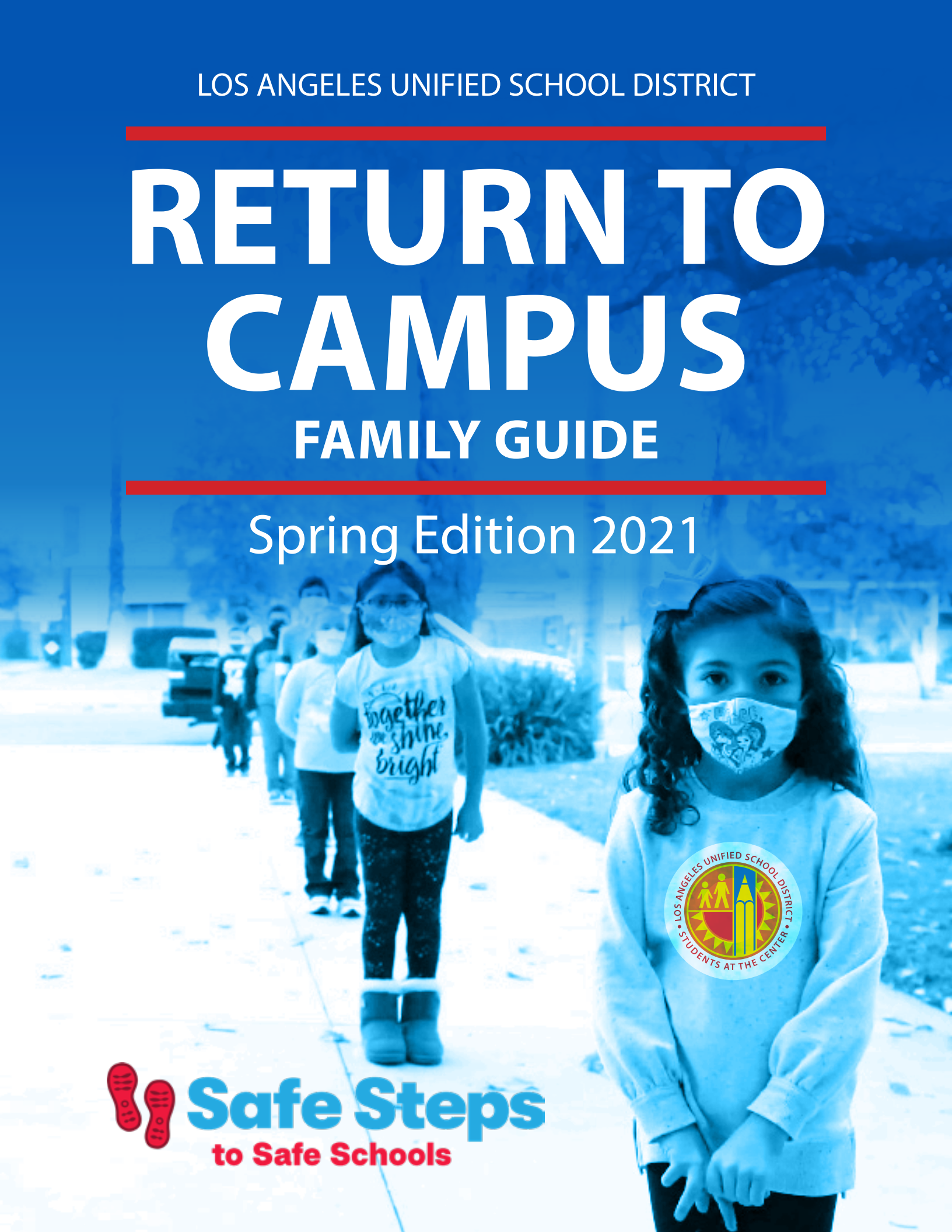
LOS ANGELES UNIFIED SCHOOL DISTRICT

RETURN TO CAMPUS

FAMILY GUIDE

Spring Edition 2021



MESSAGE FROM SUPERINTENDENT

Dear Family,
I hope this finds you and your family safe and well. It's been an extraordinary year since COVID-19 forced the closure of school classrooms. A time of sacrifice and determination, pain and suffering, and moments of hope and optimism – sometimes all in the same day. I'm pleased to share we see light at the end of the tunnel and plan to reopen school classrooms in April.

Our goal has been to do this as soon as possible and in the safest way possible. There are three pieces to the puzzle which need to be in place to get schools reopened:

- The highest standard of health and safety practices at schools
  - The steps already taken to implement health and safety practices at our schools exceed the most recent guidelines set forth by the U.S. Centers for Disease Control and Prevention, as well as the California Department of Public Health. Every school has a report card where the standards are made clear and inspectors make certain they are met. You can view the report card for your school at achieve.lausd.net/readinessreportcard or on your school's website.
- Continued reduction in the spread of COVID-19 throughout the communities we serve
  - The level of the virus continues to decline. To give that a bit of context, the current positive rates in COVID testing at schools, as well as COVID case levels in the Los Angeles area, were last seen in October.
- Access to vaccinations for school staff
  - The final piece of the puzzle is vaccinations for school staff. I'm pleased to see that this approach is supported by Governor Newsom and President Biden. Both have made clear all who work in schools need to be provided with access to the vaccine as soon as possible. While other cities in California, like Long Beach, got a head start when local health authorities there started with vaccinations for school staff back in January, we're working as hard as we can to make up for lost time since vaccinations were first made available for Los Angeles Unified staff just last week.

We are pleased to share this Return to Campus Family Guide. It has in it much of the information you'll need to make the decision about whether your child will return to school for the remainder of the semester or continue with online instruction. Once you have a full understanding of the choices, we ask you to let us know whether your child will return to the classroom or complete the semester online. Schools will need that information to finalize plans to make sure every student gets the best possible education. You may complete the questionnaire online at reopening.lausd.net/familyselection.

Thank you for your continued patience and support.

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INSTRUCTIONAL MODELS

The two models for instruction that will be available for families to select for their students will be the Hybrid Model and Online Only. Please keep in mind that the models described here are based on the latest health and science information and may be subject to change.

ELEMENTARY HYBRID MODEL: AM/PM

In this model, elementary school students will be on campus 5 days a week with the same group of students participating in in-person instruction from either 8:00 am – 11:00 am or 12:00 pm – 3:00 pm. Students will complete coursework online and participate in independent work when not receiving direct, in-person instruction. Classrooms will be cleaned between the AM and PM sessions. On-site supervised care and enrichment activities will be available for students during the times when they are not receiving in-person instruction so they will have a full schoolday available.

	*Monday	Tuesday	Wednesday	Thursday	Friday
In-Person Instruction (AM)+ 8:00 - 11:00	COHORT A (on campus)	COHORT A (on campus)	COHORT A (on campus)	COHORT A (on campus)	COHORT A (on campus)
TRANSITION: Classroom Cleaning					
In-Person Instruction (PM)+ 12:00 - 3:00	COHORT B (On campus)	COHORT B (On campus)	COHORT B (On campus)	COHORT B (On campus)	COHORT B (On campus)

* Monday dismissal will be 30 minutes earlier to allow for teacher trainings

+To allow for safer transitions on and off campus, students in grades 2-3 will start and end their days 15 minutes later than the posted schedule. Students in grades 4-6 will start and end 30 minutes later than the posted schedule.

MIDDLE SCHOOL/HIGH SCHOOL HYBRID MODEL

In this model, middle school and high school students will be on campus 2-3 days a week with the same group of students, staying in the same classroom. For example, students may be on campus either every Tuesday/Thursday or Wednesday/Friday (with groups alternating attendance on Mondays) or according to other school-specific schedules. While on campus, students will participate in advisory classes with their teacher for in-person community building and social-emotional learning, and will receive online instruction for their classes. Students will complete coursework online and participate in independent work when not receiving direct instruction. On-site childcare and enrichment activities will be available for middle school students during the days and times when they are not receiving direct instruction.

	Monday – Alternating Cohort A, Cohort B
8:30 - 9:00	Transition Time
9:00 - 9:30	Morning Check-In
9:30 - 10:30	Period 1 or 2
10:40 - 11:40	Period 3 or 4
11:40 - 12:20	LUNCH
12:20 - 1:20	Period 5 or 6
1:30 - 2:00	Advisory
2:00	Dismissal

	Cohort A: Tue/Thu | Cohort B: Wed/Fri
8:30 - 9:00	Transition Time
9:00 - 9:30	Morning Check-In
9:30 - 10:40	Period 1 or 2
10:50 - 12:00	Period 3 or 4
12:10 - 12:40	Advisory
12:40 - 1:20	LUNCH
1:20 - 2:30	Period 5 or 6
2:30	Dismissal

ONLINE-ONLY MODEL

In this model, elementary students will continue to learn online from either 8:00 am – 11:00 am or 12:00 pm – 3:00 pm, similar to their current online learning model. Students will complete coursework online and participate in independent work when not receiving instruction online.

Middle school and high school students will continue to learn online similar to how students are currently learning online.

CHILDCARE OFFERINGS

STUDENT SUPERVISION IN A HYBRID MODEL

- In a hybrid model, TK-8 students will have available supervised care when not receiving direct, on-campus instruction
- Effort may utilize facilities in local communities (libraries, community colleges, parks & recreationsites)
- Sites will be supervised by Los Angeles Unified staff and Beyond the Bell partners

The Los Angeles Unified School District will provide four areas of engagement for our students to learn and thrive both physically and mentally.

FOUR AREAS OF ENGAGEMENT

The Los Angeles Unified School District LA's Best Program (a partner with Beyond the Bell) targets four areas of engagement that will provide opportunities for our students to learn and thrive both physically and mentally.

IT'S ABOUT...	QUALITY a program that is safe, engaging and inclusive while providing opportunities for active learning, healthy choices and youth voice	BALANCE providing an equitable amount of exposure and opportunities to a variety of activities, topics and areas of development based on the needs and wants of your students, staff and community

FOUR AREAS OF ENGAGEMENT	1 ACADEMIC ENGAGEMENT	2 PHYSICAL ENGAGEMENT	3 CREATIVE ENGAGEMENT	4 SOCIAL ENGAGEMENT
	Students gaining knowledge in a variety of subject areas	Students developing wholesome eating habits and creating a healthy balance of physical engagement	Students developing abilities through exposure to activities that give them opportunities to choose, create, explore new things and express themselves	Students developing skills used to build relationships and regulate emotions
A FEW WAYS TO ENGAGE	■ Math ■ Literacy ■ Science & Engineering ■ Homework	■ Nutrition ■ Performing/Visual Arts ■ Recreational Games ■ Seasonal Sports ■ Fitness	■ Problem-Solving ■ Designing ■ Drawing/Painting ■ Creative Writing ■ Dancing/Performing ■ Playing Instruments Playing Instruments	■ Social - emotional learning (SEL) which children and adults understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions. ■ Social Skills/Conflict Resolution

BEYOND THE BELL ENRICHMENT PROGRAM ACTIVITIES

Student Supervision Activities that will be available for students when they are on campus, but not receiving direct, in-person instruction.

ELEMENTARY SCHOOLS

- Bucket Drumming
- Civics
- Dance
- Digital Learning/Technology
- Drawing
- Exercising/Yoga/Jump Rope
- Homework Assistance
- Literacy/Reading Book Club
- Math
- Nutrition and Health
- Origami
- Painting
- Performing/Visual Arts
- Physical Activities/Fitness
- Restorative Justice Activities
- Science and Engineering
- Social-Emotional Learning Activities
- Social Science
- Sports
- STEAM Activities
- Take Action Campaign
- Team Building Activities

MIDDLE SCHOOLS

- Amazing Race
- Dance/Drill
- Digital Learning/Technology
- Drawing
- Exercising/Yoga
- Healthy Lifestyle Awareness Activities
- Homework Assistance
- Literacy/Reading Book Club
- Math/Math Jeopardy
- Music
- Olympic Day
- Painting
- Performing/Visual Arts
- Physical Activities/Fitness
- Public Speaking
- Science/Engineering Challenges
- Social-Emotional/Character Counts
- Spelling Bee
- Sports
- STEAM Activities
- Take Action Campaign
- Team Building Activities

ATTENDING TO THE SOCIAL-EMOTIONAL WELL-BEING OF OUR STUDENTS

STUDENT & FAMILY WELLNESS HOTLINE

The Los Angeles Unified Student and Family Wellness Hotline is available to students, families and staff 8 am to 5 pm Monday through Friday. The hotline provides support with mental health; accessing food, health insurance, and other basic needs; school enrollment; and immunizations. Call (213) 241-3840. Press 1 for English, 2 for Spanish.

Student & Family Wellness Hotline
(213) 241-3840

5 RESILIENCE FACTORS

Children and adults may feel scared, confused or anxious because of the impact of the pandemic on their lives. Some may react right away, while others may show signs that they are having a difficult time later. Every person can support wellness and healing by providing, teaching and implementing these resilience strategies: Sense of safety, ability to calm, self- and community efficacy, connectedness and hope.

MENTAL HEALTH & COPING WITH COVID-19

As we work together to raise awareness about mental health, reduce stigma and discrimination related to mental illness, and prevent suicides, it is essential that we take care of ourselves. Take time to breathe, meditate, exercise, get plenty of sleep and take a periodic break from the news and social media and other sources of stress.

5 RESILIENCE FACTORS

California Youth Crisis Line:
Call or text: (800) 843-5200 (English and Español)

County of Los Angeles Resources:
Los Angeles County Department of Mental Health Access Line: (800) 854-7771

Crisis Text Line (24/7):
Text LA to 741741

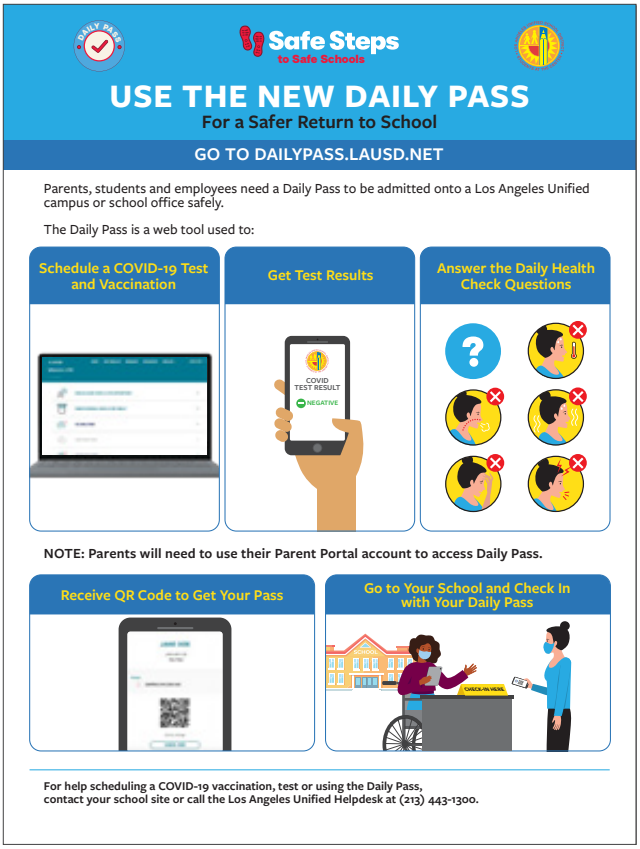
Didi Hirsch Mental Health Services:
Survivors of Suicide Attempts: (424) 362-2901
Survivors After Suicide: (424) 362-2912 for adults and (424) 362-2911 for teens

DAILY HEALTH CHECK

DAILY PASS

Before arriving to school, families need to make sure their child is feeling well. Families can use the Daily Pass to answer health screening questions which can be accessed at dailypass.lausd.net

- The Daily Pass is available to all Los Angeles Unified employees, students, parents and visitors. It can be accessed using a computer, tablet or any mobile device. The Daily Pass allows you to schedule your COVID-19 test and get your test results
- The Daily Pass provides a daily health check and generates a unique QR code for each student and staff member for each day and school location
- Daily Pass: Students 13 and older obtain a Daily Pass using their MyMail account. Parents of students 12 and younger will need to access the Daily Pass for their child using their Parent Portal login



- Students, employees and visitors are required to wear a face mask and have their temperature checked upon arrival to school.

CHECK-IN AREA

DAILY HEALTH CHECK BEFORE ENTERING CAMPUS

TEMPERATURE CHECK BEFORE ENTRY

HEALTH AND SAFETY

USE OF FACE MASKS

While on campus, the proper use of a face mask is required for students, employees and visitors. The face mask must cover the nose and mouth and must be worn the entire time while on campus. It can be secured to the head with ties or straps. Each student should bring an extra face mask to school. Please wash the student's face mask after each day's use.

STUDENTS MUST WEAR A FACE MASK:

- While in the classroom and on school grounds (except when eating or drinking)
- While waiting to enter campus and when leaving

PHYSICAL DISTANCING

Schools will adhere to the following strategies to maintain social distancing as much as possible:

- School sites will restrict non-essential visitors, volunteers, and activities involving outside groups during regular school hours
- Routes will be designated for student entrance and exits
- Movement of students and staff will be minimized as much as practicable
- Large gatherings such as assemblies, awards ceremonies and performances will be held online rather than in-person
- Instructional schedules will be modified to maintain consistent cohorts
- Classroom space will be arranged to keep students at least 6 feet apart
- Student desks will be reconfigured to comply with social distancing guidelines

HANDWASHING AND HYGIENE

- Handwashing is strongly encouraged as one of the most effective ways to prevent the spread of COVID-19
- Wash hands thoroughly with soap and water for at least 20 seconds.
- Thoroughly dry hands
- Hand sanitizer will be readily available in the classrooms, offices and bathrooms

CLEANING AND DISINFECTING

Classrooms, workspaces and common areas will be disinfected daily using EPA-registered disinfectants, and following California Department of Education guidelines for the safe operation of schools.

THE FOLLOWING WILL BE SANITIZED DAILY:

- Chairs, tables, doorknobs, light switches, handrails and other high-touch surfaces in common areas
- Classroom furniture, classroom materials and supplies
- Restroom surfaces and sink handles
- Keyboards, phones and copy machines

DRINKING FOUNTAINS

- All drinking fountains have been closed and may not be used
- Students are encouraged to bring individual water bottles from home as an alternative to drinking fountains
- Students should not share water bottles
- Disposable water bottles will be provided as needed

RESTROOMS

- In restrooms with more than one stall, every other stall will be designated for use
- Adult supervision will be provided to ensure that students adhere to social distancing of 6 feet apart
- Restrooms are cleaned and disinfected each evening
- Hand soap and hand sanitizer will be available in each restroom

COVID-19 PROTOCOLS AND PROCEDURES

STUDENTS WHO SHOW SYMPTOMS AT SCHOOL

- Students who screen positive or display symptoms of COVID-19 will be given a medical-grade mask and accompanied by a designated staff member to the designated isolation space where they can remain while arrangements are made for their return home
- The student will be supervised by a staff member until they are picked up by a parent/guardian, emergency contact provided by parent, or released to another healthcare facility. It is essential the school have up-to-date contact information for every student

ISOLATION AREA

- Each school will identify an isolation area separate from the health office
- Students who may have COVID-19 symptoms will wait in this area until picked up by parent/guardian, emergency contact provided by parent, or released to another healthcare facility
- All students in the isolation area will be supervised by a staff member
- Social distancing of six feet or greater will be maintained in the isolation area
- A separate bathroom will be designated for use by anyone in the isolation area

QUARANTINE AREA

- Each school will identify a quarantine area separate from the isolation area and health office
- Students who have close contact with an individual who has tested positive for COVID-19 case or are a part of a cohort that had contact with the individual will be quarantined in a designated area until picked up by a parent/guardian or emergency contact provided by parent
- All students in the quarantine area will be supervised by a staff member
- Social distancing of six feet or greater will be maintained by all in the quarantine area
- A separate bathroom will be designated for use by anyone in the quarantine area
- If an entire cohort must be quarantined, they may remain in their classroom as a group

STUDENTS RETURNING TO SCHOOL AFTER A COVID-19 DIAGNOSIS

- If a student who has been physically on campus receives a confirmed diagnosis of COVID-19, the Los Angeles County Department of Public Health will be notified immediately
- Those in close contact with the student will be notified and will be encouraged to get a COVID-19 test and quarantine at home until the test results are received
- A student who tests positive for COVID-19 will isolate at home and be excluded from school for at least 10 days from the date of symptom onset or test date

Parents and guardians are encouraged to make an appointment for their child to get a COVID-19 test.

TESTING PROCESS

Students and staff will have access to weekly COVID testing. The testing process is simple.

There's a quick check-in upon arrival at the site and a clinician will be there to help oversee the testing. While we recommend the use of nasal swabs, anyone can request a saliva test if they prefer. Both tests are what's known as PCR tests, the gold standard for COVID-19 testing.

The test is free and the process should take less than 10 minutes, start to finish.

Make your appointment at:

dailypass.lausd.net

- You will need your child's 10-digit student ID number to schedule an appointment
- You may obtain your child's 10-digit student ID number by accessing the Parent Portal at https://parentportalapp.lausd.net/parent-access/ or by calling the Los Angeles Unified hotline at (213) 443-1300.
- Once you've made the appointment, you will receive a confirmation email with details
- Please be prepared to show the email on your phone or print out the confirmation and bring it with you to the appointment

HEALTH AND SAFETY READINESS REPORT CARD

As you can see, to prepare for the reopening of our campuses Los Angeles Unified has taken steps to ensure the highest standard of health and safety practices are in place at our schools. This School Health and Safety Readiness Report Card highlights the actions taken at each school to ensure they are as safe as possible for students to return. The measures included in these reports cards are certified by your school leader, and are updated daily to ensure that all new efforts toward readiness are reflected. Please visit achieve.lausd.net/readinessreportcard to view the report card for your school.

School Health and Safety Readiness Report Card

Site: School Name

Safety Measure	Action	Status
Use of Face Masks	Face masks utilized by all staff, students and visitors, and provided to those who need one	☑
Physical Distancing	All students and staff maintain six feet of separation, with signage and floor markings in place as additional reminder	☑
Small Consistent Cohorts	Students and instructors are assigned to stable groups through use of staggered schedules	☑
Modified Classroom Layouts	Classrooms and workspaces have been redesigned to ensure six feet of distance between people	☑
Handwashing and Hygiene	Hand sanitizer is available throughout the site and students and staff are instructed to wash their hands frequently	☑
Air Quality	Heating, ventilation and air conditioning systems have been modified to bring in maximum outside air, ventilate 24/7 and have been upgraded with higher performing MERV-13 filters	☑
Cleaning and Disinfecting	Classrooms have been disinfected, and processes are in place to clean and sanitize rooms at least daily	☑
Health Screening	Employees and students will check in daily for health screening, using the Daily Pass when possible, including a temperature check and answering health-related questions	☑
Adequate PPE and Cleaning Supplies	Minimum 2-month stock of PPE and cleaning supplies	☑
COVID Testing and Contact Tracing	All students and staff provided with access to weekly PCR COVID-19 tests	☑
Vaccinating School Staff	All school staff provided access to COVID-19 vaccinations	☑

ADDITIONAL RESOURCES FOR FAMILIES

PARENT PORTAL

Parent Portal

The Los Angeles Unified Parent Portal is your one-stop online tool for important information about your child. Using the Parent Portal, you can view your child's assignments and grades, attendance, test scores, and much more. It is also important to have access to the Parent Portal so that you can ensure that the school has your correct contact information.

A personal identification number (PIN) is required to access your child's information through the Parent Portal. This PIN is used to verify you are the actual parent or guardian and have rights to the student's information. You will need to contact your child's school to receive your PIN in order to complete your Parent Portal registration. If you have questions about the Parent Portal or need support with registration, please call the Los Angeles Unified family hotline at (213) 443-1300.

FREQUENTLY ASKED QUESTIONS

Q **What steps have been taken to increase safety at school facilities?**

A All schools have been cleaned, top to bottom, and are well-stocked with cleaning supplies. Air filters in the ventilation systems have been replaced with those made of the material used to manufacture N-95 masks, and classroom surfaces are cleaned nightly with electrostatic machines. Signs and markings have been installed at schools to promote social distancing. We will continue to heed the recommendations of health experts on how to reduce health risks at schools.

Q **What happens if a student or school-site staff member tests positive for COVID-19?**

A Los Angeles Unified notifies the Los Angeles County Department of Public Health if a student or staff member tests positive for COVID-19. Individuals who begin to experience symptoms of COVID-19 or those who have been in close contact with someone with COVID-19 are advised to self-isolate or self-quarantine for 14 days.

Q **What happens if a family member tests positive for COVID-19?**

A If a student reports that a family member in their home or a close contact tested positive for COVID-19, they must quarantine at home for 14 days.

RETURNING TO SCHOOL

Q **When will students and teachers be allowed to return to campus?**

A The current plan is for early education centers and elementary schools to reopen in mid-April. We plan to open middle school and high schools in late April. These dates are based on the current COVID-19 levels in the Los Angeles area and may shift based on changes to levels of the virus in coming weeks.

Q **How will we be notified when students will return to school?**

A Superintendent Austin Beutner will provide this information to parents via his weekly updates, which can be viewed at 8 am on Mondays at lausd.net or KLCS-TV (check local listings). Up-to-date information is also provided at lausd.net and via phone calls and text messages. Your school principal will also send and post messages with this information as soon as it becomes available.

Q **What types of precautions will be taken when school facilities reopen?**

A Clear health and safety protocols are being developed. These include symptom checks and screening, modified classroom layouts, staggered start times, physical distancing of at least 6 feet, one-way foot traffic in hallways, face masks, hygiene, disinfecting furniture and other surfaces and upgrading air-filtration systems.

Q **In a Hybrid Model, will my child mix with other groups of students?**

A No. In a Hybrid Model, your child will remain with the same group of students in the same classroom every day they are on campus. They will also stay with the same teacher for the duration of their time on campus.

Q **Will students receive the same amount of instructional time in both models?**

A Yes, students will receive the same amount of instructional minutes regardless of which model they participate in.

Q **Will my child be able to switch between the Hybrid and Online Only model? How often?**

A Yes. Families will be able to switch the instructional models their students are participating in every 2 weeks, by contacting their school.